



Bill Spencer
 Benton County Assessor's Office
 7122 W Okanogan Pl Bldg E-130
 Kennewick, WA 99336
 Phone: (509) 735-2394 or (509) 786-2046
 Email: personalproperty@co.benton.wa.us

NEW BUSINESS PERSONAL PROPERTY ACCOUNT SETUP

Check this box if this is a new account based on a purchase of an existing business or a new account based on a business moving to a different location:

Former Owner Name: _____

Former Business Name: _____

Former Location Address: _____

Check this box if this is a new account based on a startup business

Complete section below as applicable

ACCOUNT INFORMATION

Taxpayer Name:		Attention:	
Mailing Address:	City:	State:	Zip:
Business Name:			
Physical Address:	City:	State: WA	Zip:
Phone Number: () -	Fax Number: () -		
Email Address:			
NAICS or Business Description:	UBI Number:	Date Opened:	
Legal Entity (Please Mark One)			
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other (Including LLC, LLP, etc.)		
<input type="checkbox"/> Corporation- WA State			
<input type="checkbox"/> Corporation- Out of State, State:			

PREPARER INFORMATION

Name: _____

Email: _____ Phone Number: _____

*If the preparer is an agent of the taxpayer please attach a letter of authorization